



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot
Vice-Chairman
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Stephen H. Nedeau
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Meredith

Commissioners Meeting Minutes May 28, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar: Commissioners reviewed the meeting schedule.

Approval of minutes: M/Nedeau, S/Philpot to approve the 05/14/14 meeting minutes as submitted. Unanimous. **Motion passes.**

Chief Justice, Hon. Judge Tina Nadeau: Judge Nadeau thanked the Commissioners for allowing her time on the agenda. Judge Nadeau has been attending all 10 New Hampshire Counties Board of Commissioners meetings as part of an outreach effort to discuss two important items; Felony Case Flow Plan and the Drug Court Program. Judge Nadeau had a detailed power point presentation (attached) and had discussion surrounding case flow management, early case resolution and the emphasis on how the system has to work as a whole (local, County and State). There will be a follow up summit in September and all parties have been invited. Commissioners thanked Judge Nadeau and thought that this was definitely headed in the right direction. County Attorney Melissa Countway Guldbrandsen submitted a memo in support of the Felony Case Flow. She was not able to attend due to previous commitment but wished to express her support of this program. (Attached)

Vehicle Lease for Sheriff's Department: Sheriff Wiggin presented the lease agreement for the cruiser purchase for the Sheriff's Department. This is through the State Lease program, same as in the past. It requires authorization and approval in order for the Sheriff's Department to take delivery of the vehicles. Commissioners authorized the purchase and the Chairman will sign the contract.

Justice Grant for City of Laconia: The City of Laconia submitted a Grant Application for an Edward Burne Grant (aka JAG Grant). This is a disparate grant and the City is required to share

funds with the County. The grant is for \$17,085 and the County would receive \$2,000. There are two; one for 2013 funds AND one for 2014 funds. The County's requirement is to support Laconia Police Departments (LPD) grant application and to follow the rules for use of the money. The Sheriff intends to use for cruiser cameras and MDT (mobile data terminals) upgrades. Commissioners concur, support and are pleased to receive the funds (totaling \$4,000). Commissioner Thomas will sign both of the grant applications.

CDBG Grant Administrator: Administrator Shackett received two proposals for CDBG Administration for the Laconia Area Community Land Trust's Rivers Edge Affordable Housing CDBG Project. Ms. Shackett is recommending Donna Lane. M/Nedeau, S/Thomas to accept the recommendation of the County Administrator and award to Donna Lane. Unanimous. **Motion passes.**

Administrators report: The Boys and Girls Club CDBG closing was yesterday morning. Ms. Shackett has a certification to be signed by the Chairman for the Rivers edge CDBG so that the Land Trust can receive the money. Superintendent Ward is preparing for the June 9th Delegation meeting where he will give a presentation. The planning committee will review and prepare at their next meeting on June 3. Facilities Manager, Dustin Muzzey has been working with the State and will attend the next Commissioners meeting to present their plans for the courthouse space. The email server for the county has been upgraded. There are a few telephones that are not working properly and Mr. Muzzey is working with the vendors to resolve. The color printer in the Admin office will be replaced. Open enrollment for employee's health insurance went smoothly. Administrator Shackett wished to acknowledge Norman O'Neil, Debra Laflamme, Glen Waring and Marie Mora for making the process as easy as possible for employees to make important decisions. Negotiations with the Teamsters union will begin next week. Ms. Shackett has looked into an audio system. She has found no opportunities to rent equipment yes, but has been discussing the possibility of phases for purchasing equipment. Norman O'Neil's last day at Belknap County will be Friday. He will be missed! Commissioner Nedeau asked if a response can be sent to DHHS in reference to their request by 06/03/14. Ms. Shackett sent to Superintendent Ward who will get some information back to her. She will draft a response on the Commissioners behalf.

Public comment: Commissioner Thomas asked for public input. There was none.

Adjourn: M/Nedeau, S/Thomas to adjourn at 6:28 pm. Unanimous. **Motion passes.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant